Agenda Sprint 1 Planning (Week 4)

Location: Drebbelweg Hall TBA

Datum: 07/03/2023

Time: 15:45 - 16:30

Attendees: Iarina (TA), Tudor(Chair), Teun, Oleh(Minute taker), Alexandru, Sagar

Agenda-items

15:45 - 15:48 **Opening**

The chair is starting the opening

Talks about starting up or implementing tasks that will be included in the product

15:48 - 15:52 **Feedback on the minutes from last meeting +**

**Additions to the agenda**

Q: anything about agenda/minutes?

A: use issues to manage the agenda and progress.

15:52 - 15:55 **Check-in**

(git-assignments, setup the project, completion of exercises in the slides/understanding of the topics)

Q: Suggestions on how to improve our timing?

A: everything seems fine at the moment

(A segment about the gitlab assignment)

Q: Did everyone understand how to use gitlab, git, gradle, ect?

A: Yes.

15:55 - 16:00 **Introduction - sprint setup**

Recap on what a sprint is, overview on our sprints;

procedure on sprint planning

One week sprint.

16:00 - 16:07 **Selection of a pool of tasks**

We select an upper bound of tasks we would be satisfied to have until the next week

Everyone agreed to start on the basic requirements

(The TA mentioned that we should have a look at our and official backlogs, identify the differences and why they are there.)

Q: A bit of discussion on the confusion related to the first user story in the backlog.

A: There can be multiple servers, and the user can change from one server to another.

We need to implement a feature that lets the system admin set up an ip, so that the user can use the ip to choose the server.

Added a task related to the database and auto synchronisation.

All servers are connected to a single database.

TA mentioned that we are still using things other than gitlab to organise tasks, which should be solved since we she can’t see our progress/thought process.

Discussing how far the group is in terms of the backlog

How are cards gonna be shown in the collections? Really good communication is required since different people would be working on different parts of the app.

Meetings would have to be organised between team members in order to ensure that different parts of the app can be connected in an organised fashion.

Discussing the order in which the tasks will be implemented

16:07 - 16:15 **Decision of the effort of each task**

We play a quick form of card poker, for each task in the pool - SpreadSheet

The spreadsheet will be sent to the mattermost, and everyone made sure that they can edit it.

(From now on all minutes must be added to gitlab)

Added all the numbers and talking through any anomalies that we got until we got everyone more or less agreeing on the difficulty of the tasks

16:15 - 16:35 **LOOP**

**Stage 1**: Calculate the average difficulty of all tasks (fast, using spreadsheet formula)

done

**Stage 2**: Everyone selects a set of tasks, their sum being around calculated average => equality

Filled in the google sheet with our names to see who will do what tasks

Some team members didn’t like the point system for the task selector, but no better alternative was mentioned, so it will now be used.

**Stage 3**:

**Case 1**: Feeling that it's too much work / too little for 1

week -> drop/add some of the tasks, go to **Stage 1**

**Case 2:** If general feeling of ok-ness, continue

Done and talking through

**Stage 4**: Tasks are clearly attributed to each person, (mySum -

avgSum) is taken into account for the next Sprint, for further equal attribution of tasks

16:35 - 16:40 **Question Round + additions**

16:40 - 16:45 **Closing**

We will have a meeting on the 10th of March where we will show what we did for the minimal shippable product.

And don’t forget to use buddy check!